PORTLAND PUBLIC SCHOOLS

OFFICE OF CHIEF FINANCIAL OFFICER

501 North Dixon Street / Portland, OR 97227
Telephone: (503) 916-3115

Date: October 15, 2019

To: School Board

From: Cynthia Le, Chief Financial Officer

Subject: Appointment of CBRC members

BACKGROUND

Each year, the Board of Education appoints a Community Budget Review Committee (CBRC) to assist in the annual budget process.

The CBRC reviews, evaluates, and makes recommendations to the Board of Education (Board) regarding the Superintendent's Proposed Budget and other budgetary issues identified by the CBRC or the Board. The CBRC also monitors and advises the Board on the allocation and expenditure of Local Option Levy funds.

The CBRC is typically composed of eight to twelve volunteer members appointed by the Board to two-year terms. The CBRC generally meets on a monthly basis during the course of the budget development season. There were eight vacancies on the Committee this year, and applications for the vacant positions were accepted through September 28, 2019. Staff received 15 applications and with a goal of achieving a diverse, district-wide representation, evaluated the candidates based on their experience with the district and ability to dedicate the amount of time necessary.

Eight candidates are being presented to the Board for appointment consideration at the meeting on October 15th, and we are requesting that a temporary two-year assignment be added for an additional position on the CBRC for a total of nine appointments. As the district prepares to refer a renewal of the Local Option Levy to voters, and address the Student Success Act funding from the State of Oregon, a temporary additional member of the CBRC would help support and address these important developments and assist the CBRC with their workload in providing a comprehensive and thorough review of their appointed duties. Staff are also working on identifying a student representative for the Committee.

The Board is being asked to appoint the candidates from the table in the Staff Recommendation Section to fill the vacant positions.

RELATED POLICIES/BEST PRACTICES
N/A

ANALYSIS OF SITUATION

Four people independently evaluated all 15 applications and used the following criteria:

- Geographic Area
- Equity Focus
- Volunteer/District Highlights
- Strengths aligned with district priorities and CBRC deliverables

The four individuals who evaluated the applications were: Sara Kerr, Co-Chair CBRC, Cynthia Le, CFO, Jordan Ely, Budget Director, and David Stone, Budget Fiscal Services Associate.

FISCAL IMPACT
N/A

COMMUNITY ENGAGEMENT (IF APPLICABLE)
N/A

TIMELINE FOR IMPLEMENTATION / EVALUATION
N/A

BOARD OPTIONS WITH ANALYSIS
N/A

STAFF RECOMMENDATION

From the pool of applicants, staff recommends the following candidates for the vacant positions. A complete application for each recommended candidate is attached.

* Indicates former CBRC Member re-applying				
Candidate Last Name	**Candidate First Name**	**School Affiliation(s)**	**Equity Focus**	**Volunteer / District Highlights**
Kerr *	Sara	Rose City Park	RCP Equity Team	RCP Playground Committee, PTA, Walk/Bike to School Chair, CBRC Member
Kirchner *	Roger	Glencoe, Mt. Tabor, Franklin		PTA, Mt. Tabor & Franklin Site Councils, CBRC Member, Franklin Design Advisory Group
McAuley *	Judah	MLC		CBRC Member
Nelson	Brad	Bridlemile, Gray		Bridlemile Foundation Board Member and President, Bond Stakeholder Advisory Group
Phillips *	Irina	Grant		PTA
Pitts	Christine	Grout	Multi-cultural Family	Site Council, PTA
Posey	Leesha	N/A	Advocate for Black/Indigenous Community	District-wide Boundary Review Advisory Committee Member, Private School Board Member
Salter *	Betsy	Glencoe, Mt. Tabor, Franklin		PTA, CBRC Member, PPS Community Involvement Committee, SMART Reading Volunteer
Samuels	Jennifer	Grant	RESJ/Equity Lens Work	Classroom Volunteer, Read-Together Initiative, Ad-Hoc Committee on Biennium Budgeting

As a member of the PPS Executive Leadership Team, I have reviewed this staff report.

_____ *(Initials)*

ATTACHMENT
    A.   Recommended candidate applications